

Christ Church Moreton, Wirral

HEALTH & SAFETY POLICY

1. Christchurch PCC recognises and accepts its responsibilities for providing, so far as is reasonably practicable, a safe and healthy environment with a view to ensuring the health, safety and welfare of all those who use church premises.
2. The PCC will, therefore, take all necessary steps within its power to meet its responsibilities, in so far as is reasonably practicable, by:
 - 2.1. maintaining church premises in a condition that is safe and without risk to health and safety, and maintaining means of access to and exit from them that are safe and without such risks;
 - 2.2. providing and maintaining furnishings and equipment which are safe and without risks to health;
 - 2.3. assessing risk to the health and safety of those who use church premises;
 - 2.4. ensuring safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances;
 - 2.5. providing such information, instruction and training as is necessary to ensure the health and safety of those who use church premises;
 - 2.6. providing and maintaining a proper environment for church employees and volunteers that is safe, without risks to health, and adequate as regards facilities and arrangements for their welfare;
 - 2.7. where necessary, consulting with employees, leaders, helpers and volunteers on the implementation of any changes to this policy.
3. The PCC has given the overall responsibility for the fulfilment of this policy to CHURCH WARDENS as the Health and Safety Officer(s) but the PCC will be responsible for the implementation of the policy and for the issue of any supplementary policy statements as may be necessary.
4. The Health and Safety Officer will:
 - 4.1. ensure that appropriate risk assessments of Church premises and activities are undertaken (and reviewed regularly) and will report to the PCC as necessary;
 - 4.2. co-ordinate the implementation of the PCC Health and Safety Policy (including Fire Safety);
 - 4.3. recommend measures for preventing accidents and ensure investigations of any accidents are carried out;
 - 4.4. ensure that accident and other appropriate records are maintained and passed to the appropriate bodies;
 - 4.5. ensure that all appropriate arrangements are made to provide for first aid;
 - 4.6. arrange safety training courses, as may be necessary or desirable, so that specific legal requirements are adhered to and that any changes in such requirements are complied with and communicated to employees, leaders, helpers and volunteers as necessary;
 - 4.7. ensure as far as is possible that all relevant safety regulations are prominently displayed, that all emergency procedure notices are properly exhibited and clearly visible at all times;

- 4.8. ensure that access to and from emergency exits and fire equipment are not impaired and that corridors and stairs are kept free from obstructions other than of a temporary and partial nature.
5. All employees, volunteers and users of Church premises will:
 - 5.1. make themselves familiar with the PCC's Health and Safety Policy at all times and in particular, be aware of the procedures to be followed in the event of a fire or any other emergency;
 - 5.2. observe all relevant safety rules, procedures, and codes of practice at all times;
 - 5.3. ensure that all working equipment and materials used by them are in a safe and serviceable condition and that no cables are left in such a position as to be likely to cause anyone to trip;
 - 5.4. not intentionally or recklessly interfere with or misuse anything provided for health, safety or welfare (eg safety and fire-fighting equipment);
 - 5.5. take reasonable care of their health and safety and of the health and safety of others while working or helping on church premises.
 - 5.6. co-operate with the PCC to enable it to carry out the duties and requirements under the provisions of all health and safety legislation, including participating in any training if called upon to do so;
 - 5.7. report to the PCC Health and Safety Officer all accidents or hazardous occurrences or dangers whether persons are injured or not as soon as is reasonably practicable;
 - 5.8. have regard to the possible consequences of their actions on the health, safety and welfare of all those persons who at any time and for whatever purpose may or will use the church premises.

This Policy statement was adopted by a resolution of the PCC dated 11/09/2018